Find a bib that matches your item... if you know the item in hand was added as a PRECAT, you can skip the following note and screen print and go to Open Item Status... step (*).

... if you do not know that the item in hand was added as a PRECAT when adding the barcode in the Holdings Editor tab you'll get a red note below the barcode that states "Duplicate Barcode"

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Author:	Patters	on, James 1947-		Pub Date	e:	2018	Data	abase ID:	2038123	Last Ec	dited By:	hspry	
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*Open Item Status in a new tab and input the barcode:

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Go back to Holdings Editor tab & Close it (Leave site? > Leave) [if you had one open, top of page]

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Go to "Holdings View" in record tab and right click on Library (or use Actions menu) > Add Call Numbers

... add call number, then "Save & Exit"

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... Right click on Library/Call # > Mark... Library/Call Number as Title Destination

You should see green note (bottom right corner) pop up briefly that states "Holdings transfer target set"

Record Summ	ary							
Title:	Dog diaries : a middle school story	Edition:	First North American edition.	TCN:	on1044562988	Created By:	alim	
Author:	Patterson, James 1947-	Pub Date:	2018	Database ID:	2038123	Last Edited By:	hspry	
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Show holdings at	or below UM-SPL						Set defaul	t view

Go back to Item Status tab...

... right click the PRECAT item & select Transfer [last section] ... Items to Previously Marked Call Number

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Go back to record tab... and refresh (either by using "reload this page" circular arrow at top of browser - *or*- clicking on a different tab in bib such as "Monograph Parts" and clicking back to "Holdings View") to refresh the information to show the transfer

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Select the line (double clicking or select and Actions menu > Edit Call Numbers and Items) to open a Holdings Editor tab

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Edit your item utilizing appropriate template (be sure to adjust **Status** if necessary, will probably be **Cataloging** when transferred)

Save & Exit – PRECAT transfer completed